



SKILLS TRAINING CLASSES SPRING 2025 SCHEDULE



Goodwill Industries of Northwest North Carolina
Forsyth County Workforce Development Center
2701 University Parkway, Winston-Salem, NC 27105
336-724-3621 | www.goodwillnwc.org

FINANCIAL ASSISTANCE

Financial assistance is available for qualified individuals through Goodwill's Outreach Scholarship Fund. For an application, call 336-724-3621 ext. 11327 or email careers@goodwillnwc.org.



HEALTHCARE

NURSING ASSISTANT I Teaches basic nursing skills required to provide personal care for patients, residents, the elderly, or others requiring medical assistance in a healthcare setting. Emphasis is placed on the aging process, communications, patient safety, patient's rights, personal care, vital signs, elimination, nutrition, emergencies, rehabilitation, and mental health. CPR certification is included in the class. Through classroom instruction, laboratory work and clinical rotations, you are prepared to take the NC Nurse Aide I Competency Evaluation. Passing this evaluation leads to being listed on the NC Nurse Aide I Registry. Prerequisites: Successful completion of Math and Reading placement tests (or equivalent approved by Health Education Department), a picture ID, Social Security Card, a High School Diploma/GED/transcript, or College Diploma/transcript are required. You must also attend an orientation session and present receipts from the criminal background check and drug screening before you will be allowed to register for class. Fees: \$240 + cost of books and supplies. Duration: 12 weeks to 18 weeks depending on day or evening classes.

NURSING ASSISTANT II Must provide documentation of current Nurse Aide I listing in the state registry of NC, Anatomy and Physiology. Classroom, lab and clinical learning experiences prepare graduates to perform more complex skills for patients or residents regardless of their setting. Entrance Criteria: Minimum of 10th grade reading level, demonstration of appropriate work behaviors, high school diploma/GED, and a letter of recommendation from an RN who has acted as a supervisor. Fees: \$250 + books and supplies. Duration: 12 weeks.

MEDICAL OFFICE I: INTRODUCTION TO TERMINOLOGY AND CODING Prepares students for an entry-level job in a doctor's office or clinic, but does not prepare students to be a professional coder. In the first half of the course, students receive an introduction to medical terminology. In the second half of the course, students receive an introduction in how to convert medical procedure or disease into a number code for insurance billing. Fees: \$190 + cost of books. Duration: 12 weeks.

PHARMACY ASSISTANT Introduces students to the work of entry-level employees in a retail pharmacy. You will learn drug regulation and control, pharmaceutical terminology, medications, and their uses and applied math. Use this course to start your path to becoming a Certified Pharmacy Technician. Prerequisite: High School Diploma or GED. Fees: \$135 + cost of book. Duration: 8 weeks.

VETERINARY ASSISTANT TRAINING-ADVANCED This course will expand upon some of the small animal topics discussed in the Beginning Veterinary Assistant Course. Additional topics will include small animal chronic and frustrating diseases, prescription diets, evaluating laboratory tests, behavior, pharmacology, and dentistry. Fees: \$135 + cost of book. Duration: 12 weeks.

VETERINARY ASSISTANT TRAINING-BEGINNER Course topics will include small animal anatomy and physiology, reproduction, nutrition, restraint and handling along with infectious and metabolic diseases. Other small animal topics will be included along with basic business operations and regulations for veterinary hospitals. Fees: \$135 + cost of book. Duration: 16 weeks.



SERVICE INDUSTRY

CULINARY ARTS CERTIFICATION Offered in partnership with Providence Culinary Training. Provides instruction and certification in ServSafe sanitation, basic culinary skills, knife skills, kitchen safety, mass food production and "cook chill" technology. Hands-on training experience, a 1-week internship, and job placement assistance are included in this curriculum. Fee: \$390. Duration: 12 weeks.



OFFICE TECHNOLOGY

INTRO TO CLERICAL ASSISTANT Introduction to clerical occupations and what's needed to be successful in that field. Learn practical communication and computer skills needed in today's office environment, including an introduction to Microsoft Word & Excel. Learn the components of an effective job search. This course is a prerequisite to take the Office Technology occupational course. Fee: \$130 (Free for under- and unemployed). Duration: 6 weeks.



OTHER COURSES

INTRO TO EARLY CHILDHOOD EDUCATION This course introduces the foundations of early childhood education, the diverse educational settings for young children, professionalism, and planning intentional developmentally appropriate experiences for each child. Topics include theoretical foundations, national early learning standards, NC Foundations for Early Learning and Development, state regulations, program types, career options, professionalism, ethical conduct, quality inclusive environments, and curriculum responsive to the needs of each child/family. Upon completion, students should be able to design a career/professional development plan, and appropriate environments, schedules, and activity plans. Prerequisites: None. Credits: 4



WELDING: BASICS AND BEYOND Have you ever wanted to learn how to weld? You are not alone; welding is used in thousands of ways from creating art to building spaceships! Its origins go back to ancient times, and welding is an exciting and rewarding process. Whether you are an artist, a weekend warrior, or curious about welding as a career, in this introductory course you will learn various welding methods and techniques such as GMAW (MIG), GTAW (TIG), and SMAW (stick). You will also learn about different types of welding equipment, basic welding safety, and the use of various tools to prepare metals for welding. This course is geared for the beginner, but all skill levels are welcome. Fee: \$230.

BASIC CONSTRUCTION SKILLS Provides instruction in the principles of residential and light commercial construction from the planning and beginning stages all the way to a completed structure. Course covers HRD, NC State Building Codes, OSHA Construction Safety, and blue print reading. Classroom and hands-on training will include electrical and plumbing rough-ins, house framing, exterior siding, drywall installation, interior trim, and many other aspects of building construction. Fee: \$220. Duration: 12 weeks.

ELECTRICAL LINEMAN Designed to train students for entry-level electrical line work for private and public utility companies. Students will learn academic and field skills. Program is approved for national certification by the National Center for Construction Education and Research and for Pre-Apprentice credit by the NC Community College System and the Department of Labor. Fees: \$276 + books and additional supplies. Duration: 9 weeks.

ELECTRICAL: INSTALLATION & TROUBLESHOOTING Introductory class in the repair and installation of electrical systems. Exposes students to basic residential electrical circuits and components and includes lecture and hands-on training. Fee: \$210. Duration: 18 weeks.

FACILITY MAINTENANCE TECH Introduces students to maintenance training in Carpentry, Electrical, HVAC, and Plumbing. Upon completion of this course, students will be certified in HVAC, EPA Refrigerant (CFC), Licensed Aquatic Facility Technician (LAFT), and OSHA 10. Prerequisite: Acceptable TABE scores in reading and math, and a strong mechanical aptitude. Interested students should call and schedule an interview with the Program Director only after completing the TABE assessment. Fees: \$273 + cost of tests. Duration: 12 weeks.

FORKLIFT Training in the safe and proper operations of powered industrial trucks. Emphasis on safety in the workplace. Upon completion, students will receive an Operator's Permit and Certificate of Completion. Fee: \$165. Duration: 5 days.

HVAC 1 & 2 Students will complete eight subjects over two semesters to earn a HVAC Service Technician Certificate. Upon completion, students should be able to assist/perform basic service or maintenance on residential & light commercial applications. Fee: \$260. Duration: 12 weeks.

INDUSTRIAL WELDING Course provides introduction to welding and safety, power tools, MIG, ARC & TIG welding, blueprint reading, industrial math, and basic drafting. Fee: \$270. Duration: 16 weeks.

MIG WELDING Metal Inert Gas welding is a sub-type of ARC welding. Students will operate electric power source welding machines with handheld wire feed units. Studies will include power sources, types of wire electrodes, and shielding gases. Welding will be performed on mild steel in flat, horizontal, and vertical positions. Fee: \$230. Duration: 18 weeks.

TIG WELDING Students will operate AC-DC transformer type welding machines. Studies will include heat ranges, polarities, and the use of wire electrodes and shielding gases. Welding will be performed on mild steel and aluminum in flat, horizontal, and vertical positions. Safety will be emphasized throughout the course in the use of tools and equipment. Safety glasses are required. Prerequisite: Must have completed ARC or MIG Welding. Fee: \$230. Duration: 9 weeks.

PROFESSIONAL TRUCK DRIVING In partnership with TransTech and Winston-Salem Fairgrounds, this course includes both classroom and on-the-road training. Graduates must be willing to work in cross-country driving. For more information, call 336-682-5997. Fees: \$4,650. Duration: 5-6 weeks.



SKILLS TRAINING CLASS SCHEDULE: SPRING 2025

To schedule a placement test, email careers@goodwillnwc.org.
Visit www.goodwillnwc.org for the latest schedule, classes, and locations.

	Day	Start Time	End Time	Start Date	End Date
HEALTHCARE					
Nurse Assistant I	T/W/TH	9 a.m.	3:30 p.m.	8/13/2024	11/1/2024
Pharmacy Assistant	T/TH	6 p.m.	9 p.m.	9/10/2024	10/31/2024
Medical Office 1: Intro to Term/Coding	T/TH	6 p.m.	9 p.m.	9/10/2024	12/10/2024
SERVICE INDUSTRY					
Culinary Arts Certification	M/T/W/TH/F	8:30 a.m.	3 p.m.	9/3/2024	10/14/2024
Culinary Arts Certification	M/T/W/TH/F	8:30 a.m.	3 p.m.	10/21/2024	12/4/2024
Culinary Arts Certification	M/T/W/TH/F	8:30 a.m.	3 p.m.	12/9/2024	1/30/2025
OFFICE TECHNOLOGY					
Intro to Clerical	M/W	1 p.m.	5 p.m.	TBD	TBD
TRADE SKILLS					
Basic Construction (Tentative)	M/T/W/TH/F	8:30 a.m.	12:30 p.m.	4/28/2025	7/28/2025
Highway Construction Trade Academy	M/T/W/TH/F	8:30 a.m.	4 p.m.	TBD	TBD
HVAC Svc Tech L1 & L2	M/T/W/TH	1 p.m.	5 p.m.	1/13/2025	4/7/2025
HVAC Svc Tech L2-Only	T/TH	6 p.m.	9 p.m.	1/7/2025	4/24/2025
Electrical Installation/Troubleshooting	M/W	6 p.m.	9 p.m.	1/6/2025	4/30/2025
Electrical Lineworker	M/T/W/TH	8 a.m.	5 p.m.	1/6/2025	3/25/2025
Electrical Lineworker	M/T/W/TH	8 a.m.	5 p.m.	3/31/2025	6/17/2025
Facility Maintenance Technician	M/T/W/TH/F	8:30 a.m.	12:30 p.m.	1/13/2025	4/14/2025
Forklift Training	M/T/W/TH/F	8:30 a.m.	3 p.m.	3/10/2025	3/14/2025
Truck Driving Training	M/T/W/TH	7 a.m.	5 p.m.	4 Weeks	Ongoing
Welding : Basics & Beyond	T/TH	6 p.m.	9 p.m.	1/7/2025	4/29/2025
Welding: Industrial	M/T/W/TH	8:30 a.m.	12:30 p.m.	1/6/2025	4/28/2025
Welding:Fabrication (NEW)	M/W	6 p.m.	9 p.m.	1/6/2025	4/28/2025
OTHER COURSES					
Intro to Early Childhood Education	M	11 a.m.	12:50 p.m.	8/9/2024	10/10/2024
Intro to Early Childhood Education	M	11 a.m.	12:50 p.m.	10/16/2024	12/16/2024