



Pay Type Selection/ Direct Deposit Enrollment Form

Even if missing information, complete form – HR can help you during the in person orientation.

Goodwill offers two options for receiving your pay: Direct Deposit or Pay Card (please choose below)

Easy & fast. Your pay will be deposited into your account on payday with **no bank visit**.

Safe. The paper check can't be lost or stolen.

Free. There is no charge for direct deposit. There is no charge to enroll in the pay card option which allows for some free services each pay period. However, **read the pay card fee schedule carefully since charges will apply beyond those transactions.** In the case of direct deposit, selecting a bank or credit union with low or no fees and no or low minimum balance, plus low charges for services is the best way to ensure you make the most of your paycheck.

DIRECT DEPOSIT - I authorize deposits/ error adjustments to be made to my account(s)
(Complete information below & fax a voided check to: 336 723-4515)

Name: _____ Social Sec. No. _____

My Bank's Name: _____

City where I bank: _____

Bank Number: _____
(this is the first grouping of numbers printed at the bottom of your check – 8 or 9 numbers.)

Deposit to my CHECKING ACCOUNT OR Deposit to my SAVINGS ACCOUNT

Checking or Savings Account Number: _____

I DECLINE direct deposit benefits and give permission for Goodwill to credit a PAY CARD on each pay date.

I will complete the separate application (next page of this packet) to set up the pay card or I will provide information to payroll (fax: 336 723-4515) regarding an existing pay card.

Today's Date: _____

Employee Signature (will be displayed when you e-sign all documents)

You may change your selection throughout your employment. This authorization form is available through Human Resources, your manager or the company intranet. Fax changes to: 336 723-4515.